

Minutes from Wadebridge Chamber of Commerce Meeting 22/4/2021

Attendees:

Neil (Chair)

Victoria (Vice Chair)

David (Treasurer)

Caroline (Marketing/Web Site)

Sammi (Membership)

Agenda:

Recruitment of Membership – cost, benefits,

Interaction with Carnival Committee

Financial Update

Christmas 2021

AOB

Actions:

Recruitment

- In order to move forward taking baby steps – we all agreed that step 1 would be a survey emailed to previous members to gauge opinion as to what is required of the Chamber of Commerce for Wadebridge and its shop keepers
Owners: Caroline/Sammi
- Once collated – a plan to outline benefits of (re)joining the Chamber. Suggestions included:
Inclusion on the Visit Wadebridge Website with links to individual businesses
Inclusion on a new Town Map (templates already held)
Possible access to online webinars posted by local professional businesses (e.g., Reg Hambley Insurance, Impress web design and so on)
Access to local discount scheme from other members
Window stickers
6 monthly “get together” (Covid restrictions allowing) to share ideas/make contacts and network
Owners: All to discuss at next meeting
- Interaction with Carnival Committee – It was agreed that as tradition suggests – the Chamber will contribute to the cost of removing bunting from town. As the Chair is also on the Carnival Committee, he will liaise with them, although it has already been approved by the Vice Chair to contribute. As a number of carnivals are already being cancelled, it was agreed that the Chamber would also support a “virtual carnival” if this should be the case in Wadebridge
Owner: Neil, Victoria
- Financial update – Caroline proposed a vote of thanks to David for his huge input into putting the Chamber on a firm, professional and audited footing. Online banking is proving rather tiresome due to delays at HSBC but David is on the case and the accounts (2) should be finalised shortly.
There will be 2 accounts – No: 1 for deposits of fundraising and to be used as appropriate to support members, No: 2 for Day to Day running of the Chamber (Website costs, insurance ((when needed)), road closures and so on)
Current balance in the account is £7,765.00
Registered address for Chamber will be David’s home address where all financial correspondence will be sent
David is to set up a “double entry accounting system”

Sammi to provide David with access to any historical information she has
It was agreed not to contact previous committee members for any further financial information as the accounts for 2019/20 and 2020/21 have now been completed
Owners: David & Sammi

- Christmas 2021 – Given ongoing uncertainty it was agreed that any decision regarding Christmas activity would be delayed until 1st week in August, when all will have a clearer picture as to the Government Road Map
Owners: All
- AOB
Amalgamation of the Visit Wadebridge and Wadebridge Chamber of Commerce website
Owner: Caroline
Adding/updating content to Visit Wadebridge (to include revised constitution stating Committee terms of office ((now 3 years)))
Owner: Caroline
Recruitment email to encourage other shop owners to support committee and to recruit a Secretary
Owner: Sammi
Not discussed – a token to Susie as a thank you for her service as chair
Owners: All at next meeting
Not discussed – temporary secretary until someone appointed (David pointed out that this is a requirement)
Owner: Neil to take role until a permanent solution is found
Joining British Chamber of Commerce – decided against for the time being due to cost
Joining and entering Britain in Bloom 2022
Owner: David (as has past experience) and Neil
- Proposed date of next meeting Thursday 13th May @ 8.45 – location – The Little Gin Shack
Owners: all to agree

Summary

A very productive, tight and action driven meeting. On a personal level, I am delighted to have been invited to act as Chair for the next three years and thank everyone for giving up their spare and valuable time to ensure that we SUCCEED!

These minutes will need to be approved at the next meeting

Neil Roberts
Chair, Wadebridge Chamber of Commerce